

Preventive measures to contain the spread of Covid-19

The Istituto Villa Adriana e Villa d'Este has engaged to develop new plans and tour itineraries, in accordance with the law, that will offer impressive and safe experiences and renewed contents.

Measures to prevent the spread of Covid-19 among visitors have been adopted in accordance with national legislation, ministerial protocols and regional ordinances, namely:

- Temperature check through **thermal scanner¹** or **self-declaration** of body-temperature;
- **requirement to wear a face mask and maintain social distancing;**
- **ban on gathering of people;**
- **predetermined tour itineraries.**

¹ Real-time temperature check falls under personal data processing and thus must be conducted according to relevant legislation. To this end: the temperature check device does not register the acquired datum; as such identifying the user and registering the passing of the normal temperature level is possible only to document the reasons why access to the site was forbidden. According to art. 13 and 14 of the General Data Protection Regulation - EU 679/2016, the following information about personal data processing is provided:

- **Person responsible for personal data processing/Data controller:** Andrea Bruciati – c/o Piazza Trento, 5 Tivoli Tel 0774/768082 PEC: mbac-va-ve@mailcert.beniculturali.it, Director - Istituto Villa Adriana Villa d'Este.
- **Purposes and legal basis of personal data processing:** personal data processing is part of the Istituto's institutional functions aimed at preventing COVID-19 contagion and implementing anti-contagion safety protocols in accordance with art. 1, n. 7, lett. d) of Prime Minister Decree 11 March 2020.
- **Personal data recipients:** personal data may be disclosed to the offices of the Istituto and Public authorities authorised to processing only for the aforementioned purposes.
- **Personal data transfer:** data will not be disclosed to third parties except as required by the law (for example, when a request is submitted by the Health authority for the purpose of contact tracing of a worker who tested positive for COVID-19). Personal data will not be transferred to EU Members States nor to Third countries that are not part of the EU.
- **Data storage duration:** data will be kept until the end of the state of emergency.
- **User rights:** users have a right to ask the Data Controller: to access their personal data and rectify or cancel them; to limit or refuse processing; and to transfer data.
- **Complaint:** user have a right to submit a complaint to the Garante per la Protezione dei Dati Personali, address: piazza di Montecitorio, 121 – 00186 Roma. Tel. (+39)06 696771 Fax (+39)06 69677 3785
PEC protocollo@pec.gdpd.it Ufficio Relazioni con il Pubblico urp@gdpd.it.



Access to the sites will be subject to quota. The interiors of Villa d'Este and Santuario di Ercole Vincitore can be visited by a fixed number of people, namely:

- Villa d'Este: maximum number of visitors allowed is 40 (on the move);
- Santuario di Ercole Vincitore: maximum number of visitors allowed in the *Antiquarium* is 10.

In light of the width and nature of the site of Villa Adriana and the garden of Villa d'Este, both characterized by large open spaces, limitations of the number of visitors walking simultaneously through the site are currently not planned.

Social distancing must be maintained at the ticket office and in the bookshop area. The **lift can be used only by one person at a time** (maximum of two people in case of minors or people with disability).

The use of audio-guides and luggage storage is suspended.

Group visits (of maximum 10 people) are allowed along predetermined tour itineraries on condition that social distancing is maintained.

It is recommended to sanitize your hands regularly, using the dispensers provided by the museum.

The **collaboration of all visitors in respecting the rules and indications given by staff** is crucial to ensure a safe, enjoyable and conscious visit of our sites, as planned by the Istituto's specialists and Covid Office. It will be a unique opportunity to appreciate the *Villae* in a context of pleasant tranquillity due to the presence of a limited number of visitors.

The staff of the *Villae* are always available for further clarifications and indications.

Director of Istituto *Villa Adriana e Villa d'Este*: Andrea Bruciati

Covid Office: Elena Achille (administrative officer), Benedetta Adembri (manager of Villa Adriana), Micaela Angle (manager of Villa d'Este), Alvaro Bilchi (representative for Workers' Safety), Sergio Del Ferro (manager of Santuario di Ercole Vincitore), Antonella Mastronardi (Technical Office)
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